

Essar Securities Limited

Essar House, 11, K. K. Marg, Mahalaxmi, Mumbai - 400 034 CIN: L65990TN2005PLC071791 T +91 22 6660 1100 • F +91 22 2354 4789 E: eslinvestors@essar.com • www.essar.com

POSTAL BALLOT FORM

1	Name(s) of Shareholder(s) (including Joint holders, if any)	
2	Registered Address of the Sole / First named Shareholder	
3	Folio No. / DPID no. / Client ID no.	
4	No. of Shares held	

I / We hereby exercise my / our vote in respect of the Special Resolution to be passed through postal ballot for the business stated in the Notice of the Company by conveying my / our assent or dissent to the said resolution by placing a tick ($\sqrt{}$) mark in the appropriate box below:

ltem No.	Description of the Resolution	No. of Shares held by me	I / We assent to the Resolution Please tick (√)	I / We dissent to the Resolution Please tick (√)
1	Alteration to the object clause of the memorandum of association of the company			

Place:

Date:

Signature of the shareholder

Email ID.....

(To be provided by the members holding shares in physical form.)

Electronic Voting Particulars

EVEN	User ID	Password

The evoting facility will be available during the following voting period:

Commencement of e-Voting	End of e-Voting
June 24, 2023 (9.00 a.m.)	July 24, 2023 (5.00 p.m.).

Notes:

- 1. Please read the instructions printed below carefully before filling this Form and for evoting. Please refer to the instructions for voting through electronic means provided in the Postal Ballot Notice sent herewith.
- 2. The last date for the receipt of Postal Ballot Forms by the Scrutinizer is July 24, 2023 up to 5:00 p.m. (IST)

INSTRUCTIONS

- A member desiring to exercise vote by Postal Ballot Form may complete this Postal Ballot Form and send it to the Scrutinizer, Uma Lodha & Co. (Membership No.5363 and Certificate of Practice No. 2593) Company Secretary in whole-time practice at 5th Floor, 507, Highway Commercial Centre, I B Patel Road, Malad East, Mumbai City, Maharashtra, 400063 in the attached postage pre-paid self-addressed Business Reply Envelope (BRE). Envelope containing Postal Ballot Form if deposited in person or sent by any other mode at the expense of the Member will also be accepted.
- 2. The Company is also offering e-voting Facility as an alternative for all the members to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. The detailed procedure of e-voting is enumerated in the Postal Ballot Notice.
- 3. The Scrutinizer will collate the votes cast through Postal Ballot and votes downloaded from the e-voting system to declare the final result for resolution forming part of the Notice of Postal Ballot.
- 4. A member need not cast all the votes in the same way.
- 5. Duly completed Postal ballot form should reach the Scrutinizer not later than 5:00 p.m. Monday, July 24, 2023. The Scrutinizer's decision on the validity of a Postal Ballot Form will be final.
- 6. The right of voting by Postal Ballot Form shall not be exercised by a Proxy.
- 7. Votes should be cast, either FOR or AGAINST by putting the tick ($\sqrt{}$) mark in the column provided in the Postal Ballot.
- 8. The voting rights of Shareholders shall be in proportion of the shares held by them in the paid up equity share capital of the Company as on the cut-off date viz, Monday, June 12, 2023.
- Member(s) can opt for only one mode of voting i.e. either e-voting or voting through Postal Ballot Form. In case a member has cast multiple votes, then voting done by e-voting will be treated as valid. Incomplete, unsigned or incorrectly filled Postal Ballot Form will be rejected.
- 10. The Form should be signed by the member as per the specimen signature registered with the Company/Depositories. In case of joint holding, the Form should be completed and signed by the first named member and in his/her absence, by the next named joint holder. Kindly fill the form in indelible ink and avoid using erasable writing medium.
- 11. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send, along with Postal Ballot Form, certified copy of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote.
- 12. A member may request for a duplicate Postal Ballot Form, if so required. However, duly filled in and signed duplicate Form should reach the Scrutinizer not later than the date and time specified above.
- 13. The Scrutinizer shall within two days of conclusion of postal ballot process i.e. on Wednesday, July 26, 2023 submit the Consolidated Scrutinizer's Report of the total votes cast in favour or against and invalid votes, if any, to Director of the Company. The Result of the Postal Ballot will be announced on Wednesday, July 26, 2023 at 5:00 p.m at the Registered Office of the Company at New No. 77/56, C. P. Ramaswamy Road, Abhirampuram, Chennai 600 018.
- 14. The Result of the Postal Ballot would be displayed on the website of the Company Essar Securities Limited Essar and Central Depository Services (India) Limited (CDSL) website: www.evotingindia.com.
- 15. The Process and manner for remote e-Voting Are As Under:
 - (i) The shareholders should log on to the e-voting website www.evotingindia.com.
 - (ii) Click on Shareholders/Members.
 - (iii) Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.

- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)	
	 Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. 	
	 In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field. 	
Details OR Date	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.	
of Birth (DOB)	• If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iii).	

- (vii) After entering these details appropriately, click on "SUBMIT" tab.
- (viii) Members holding shares in physical form will then directly reach the Company selection screen. However, Members holding shares in demat form will now reach 'PASSWORD CREATION' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN for the Essar Securities Limited on which you choose to vote.
- (xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv)Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xvi) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.

NOTE FOR NON - INDIVIDUAL SHAREHOLDERS AND CUSTODIANS

- i. Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <u>www.</u> <u>evotingindia.com</u> and register themselves as Corporates.
- ii. A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@</u> <u>cdslindia.com</u>.
- iii. After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- iv. The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- v. A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.