

Register your e-mail IDs

The Ministry of Corporate Affairs has taken a Green initiative in Corporate Governance by allowing paperless compliance by companies. In this regard the Ministry has issued circulars no. 17/2011. dated April 21, 2011 and no. 18/2011 dated April 29, 2011. Accordingly, companies can now send various documents electronically to those shareholders who register their email addresses.

It is a welcome move as this will reduce paper consumption. The benefits also include:

- Timely receipt of annual reports, and other communications;
- No loss of documents in transit;
- Receiving all information and communications even on change of address and while travelling;

The Company proposes to send periodic communications including AGM and other General Meeting notices and explanatory statement(s) thereto, Balance Sheets, Director's reports, Auditor's Reports etc. through email to shareholders whose e-mails are registered with the Company. The Company would also display full text of these documents on its website: **www.essar.com** as soon as they are issued and issue advertisements in newspapers informing that the documents are available in the website.

To receive all communications by e-mail:

- **Holders of shares in physical form are requested to fill up the enclosed e-mail registration form send it by post or forward scanned copy by e mail.**
- **Members holding shares in demat form may register the e-mails with the company or the depository participant.**

For all queries relating to e-mail registration / dematerialization, kindly contact our Share Transfer Agent: **M/s Datamatics Financial Services Ltd., Unit: Essar Oil Limited, Plot No. B-5, Part B Cross Lane, MIDC, Andheri (East), Mumbai – 400093**, Phone: 91-22-66712151 to 66712156, Fax: 91-22-66712230, Email address: eoinvestors@dfssl.com. You can also contact the Company at eoinvestors@essar.com.

E-MAIL REGISTRATION FORM

FOR SHAREHOLDERS HOLDING SHARES IN PHYSICAL FORM

To
Datamatics Financial Services Limited
Unit: ESSAR OIL LIMITED
Plot no. B-5, Part B Cross Lane, MIDC
Marol, Andheri East
Mumbai – 400 093

Dear Sir/s,

Re: Registration of e-mail ID for receiving communications in electronic form

I am a shareholder of the Company. I want to receive all communication from the Company including AGM and other General Meeting notices and explanatory statement(s) thereto, Balance Sheets, Director's reports, Auditor's Reports etc. through email. Please register my e-mail ID, setout below, in your records for sending communication through e-mail :

Folio No. :

Name of 1st Registered Holder :

Name of Joint Holder(s) :

Address :

Pin code :

E-mail ID (to be registered) :

Contact Tel. Nos. : Mobile :

Land Line :

Date: Signature :

Important Notes:

- 1) On registration, all the communication will be sent to the e-mail ID registered in the folio
- 2) The form is also available on the website of the company **www.essar.com**
- 3) Any change in email ID, from time to time, may please be registered in the records of the Company.